



Kent Learning Disability Partnership Board Minutes

Date : 25th November 2014 - 2:00pm—4.00pm
**Venue : Room 1C, 1st Floor, Maidstone Gateway, Kent
Street, Maidstone, ME15 6JQ (ME15 6AW on sat nav)**

Who was there?

Co-Chairs:

**Graham Gibbens (Co-chair) - KCC, Cabinet Member for Adult Social
Care and Public Health**

Tina Walker (Co-chair)

Attendees:

Ann Allen - Dartford and Gravesham District Partnership Group

Sue Bates - Kent Valuing People Partnership

Who was there? (Continued)

Gay Berman - NHS, GP

Peter Boyce - Family Carer

Lorraine Brentnall - Jobcentre Plus

Trevor Chapman - Dover District Partnership Group

Joanne Cunningham - KCC, Kent LD Partnership Coordinator

Jeanette Dean-Kimili - Locality Commissioner, South Kent Coast CCG

Daniel Hewitt - Maidstone District Partnership Group

Steven Kissock - Dover District Partnership Group

Gary McFegan - NHS, South East Commissioning Support Unit

Sylvia Rolfe - KCC, Commissioning Officer

Caroline Scott - West Kent Clinical Commissioning Group

Kate Silver - Commissioning Support Assistant

Penny Southern - KCC, Director for Learning Disability and Mental Health

Mathew Upton - KCC, Apprentice

Apologies:

Sue Gratton - Kent and Medway Commissioning Support Unit

Richard Hitchin - Department for Work and Pensions, Appeal Manager

Dave Holman - NHS, West Kent Clinical Commissioning Group

Sam Holman - Dartford and Gravesham District Partnership Group

Chris Perry - Tunbridge Wells District Partnership Group

Jade Ransley - KCC, Community Safety

Sam Sheppard - KCC, Commissioning Manager - Community Support

Honey-Leigh Topley - KCC, Community Safety

Paula Watson - KCC, Commissioning - Manager - Accommodation Solutions

Welcome



Tina and Graham welcomed everyone to the meeting.

Everyone introduced themselves

Minutes from the last meeting

Sheppey FM Radio Show



Swale District Partnership Group will be having monthly radio shows on Sheppey FM to promote events, share information and discuss issue.

The first show will tomorrow, (26th November 2014).

Voting



How are you getting on with getting people on the electoral register?



We have had funding from most districts to do this work. We are just waiting to hear from Maidstone, Ashford and Tonbridge and Malling.

This work is being done through the District Partnership Groups and will tell people about voting and choice.



Minutes from the last meeting (continued)



In the new year there will be workshops linked to Mencap's Hear My Voice campaign

The dates will be advertised through the District Partnership Groups and some private providers.

United response have also been doing some work around elections and have put together some easy read information.

There are four booklets that can be downloaded and can be found using the following link:

<http://www.unitedresponse.org.uk/every-vote-counts-resources>

There is also an easy read electoral registration form available. This can be found using the following link.

http://www.electoralcommission.org.uk/_data/assets/pdf_file/0007/169126/Form-Easy-Read-English.pdf

Joanne to speak with the press office to put a press release out on the information available.

Penny to mention the work happening around elections in her Cabinet LD Committee report



Update on the Health and Wellbeing Board Presentation

Graham thought that this was a very positive meeting and he had good feedback from some of the GPs that were there.



Penny explained that the work we do on the Joint Health and Social Care Self-Assessment Framework (SAF) needs to be signed-off by the Health and Wellbeing Board.

For this reason, Tina Walker and Daniel Hewitt went to the Board along with the following people:

- Penny Southern - KCC, Director for Learning Disability and Mental Health
- Sue Gratton - Kent and Medway Commissioning Support Unit
- Dave Holman - NHS, West Kent Clinical Commissioning Group
- Malti Varshney - KCC, Public Health

The group told the Health and Wellbeing Board about last year's work, how we compare nationally and the work planned for the coming year.

The Health and Wellbeing Board was told about the three areas of the SAF, which are

- Staying Healthy
- Keeping Safe
- Living Well (which is about community and partnership working)

Update on the Health and Wellbeing Board Presentation (continued)

Most of the questions in the SAF were given 'green' or 'amber' as an answer but there were three questions given 'red'.



We told the Health and Wellbeing Board about work we were doing to improve services and move the 'red' on to 'amber' or 'green' in the future.

We gave the Health and Wellbeing Board some recommendations, which were agreed and the Board was happy to sign-off the SAF

Graham said that he thought it was important the GPs spoke up and he would be happy for GPs to come to this group and share good practice.

Gary said that this is also done through the Good Health Group and that he is looking for a clinical lead to help with the work around Annual Health Checks.

Graham thanked Daniel and Tina for their time and work on the presentation.

Sue to add the presentation to the Kent Learning Disability Partnership website.



You can see the Kent LD Partnership Website by using the following link:

<http://www.kentldpb.org.uk/>

Update on the Joint Health and Social Care SAF actions

Joanne gave an update on the actions for the Joint Health and Social Care Self-Assessment Framework

Section A—Staying Healthy

Gary has been working on this and good progress has been made.



Section B - Keeping Safe

This is nearly complete. We have one question that we are still working on:



Section C - Living Well

This is being worked on and all seems to be going well. One question will need some extra work.



There will be two more meetings in December to complete this work and then the report will be brought to the VPN Cabinet in January 2015.



We will not have a Joint Chair for the VPN Cabinet meeting in January so will the meeting being cancelled?



No. The meeting will need to go ahead and so we may ask someone to be a guest Joint Chair for the meeting.

Update on the Joint Health and Social Care SAF actions (continued)

The Health and Wellbeing Board are happy with the work to date and has said that we will not need to re-present the report to them. We will only need to take it to the chair (Roger Gough) to be signed-off.

Penny said that the work we needed to complete for Section C is around carer satisfaction. KCC has the answers to the carer's survey and any safeguarding issues raised by carers but we may need to speak with some of the carers that come to this meeting.

Q What about the monitoring of homes?

In the North-West there is an agency that promotes monitoring groups. Should we do something along these lines?

A As part of the Care Quality Commission (CQC) checks, we have to show that we have spoken to the wider group and we do this with the help of external people such as Caretech and MCCH.



Q In the North-West people are going in as if they were a resident and do what a resident does?

A We are now looking at Pathways and more thought is going into a person's day.

Update on the Joint Health and Social Care SAF actions (continued)



What about independent homes?



These are monitored using the same process. We do this through a community contract monitoring service.

Kent Learning Disability Board Website

Sue Bates told the Board that the new Kent Learning Disability Board Website has been launched.

The Board was told about the different types of information that can be found on the website and how to find it.

All information about the other groups in the Kent Learning Disability Partnership are on the website.

Any information to be added to the website is to be sent to Sue Bates.

The website address is:



<http://www.kentldpb.org.uk/index.php>

Process for the new Joint Chair

Joanne told the group that this is Tina's last meeting as Joint Chair as she is leaving to have a baby.

We are looking for a new Joint Chair and Shadow Joint Chair to support Graham with the Kent LD Partnership Board and to support Penny with the VPN Cabinet.



The process to apply for the role will be:

- Read through the Job Description and Skills needed paper
- Tell us why you think you would be good in one of these roles. (This can be done in writing, photo story, easy read or by film on DVD.)
- Send the application to Joanne Cunningham by the 31st December
- Joanne and Sue will work with one of the existing Joint Chairs to score the applications
- The person selected will then come to a meeting to make sure they understand the role and that Joanne and Sue know of any extra support that they need to give.

This should be done so that we have a new Joint Chair and Shadow Joint Chair for our next meeting.



Disabled Children's Service

Penny told the group that at the moment KCC will support a child from 0 to 18 years of age through children's services and after this time the person will be transferred to adult services.



Penny has been asked by KCC's Corporate Director to manage disabled children's services.

The name of the division will change to show that disabled children's services are included as well as adult services.

This is happening to make sure that transition from children's services to adult services is a smoother process.

There are no changes yet but there will be another four Service Managers that will be working in the division. The division will still come under Andrew Ireland who is the Corporate Director of Social Care, Health and Wellbeing.



Will you also end up looking after part of older people's services?



No because people with a learning disability do not go through a transition into the older peoples division. However, we may use their services.

Forward Plan

The Board was asked if they had any items that they would like brought back to future meetings. Suggestions included:

- Feedback on the Joint Health and Social Care Self-Assessment Framework
- Review the VPN work happening in Kent
- Report back on the elections
- Update on changes such as short breaks, transition and some of the services
- All age pathway
- Feedback on annual health checks and commissioning



Any other business

Hear my Voice campaign

Sue told the group about Mencap's Hear my Voice Campaign. This is for people with a learning disability to talk about issues that matter to them and voice them to their local MP.



Joanne to send the link out to everyone

Ann said that she was involved in some work last year around voting. The group was lent a ballot box and there was a mock election. Ann suggested speaking to your local councillor if any group would want to borrow a ballot box for similar work.

Training for nurses

Daniel told the group that he went with the JIP group to the Christchurch University in Medway to help train new nurses on how to work with people who have a learning disability.



Future Meetings

Tuesday, 28th April 2015



Ashford Gateway Plus
Church Road
Ashford
Kent
TN23 1AS



(Postcode for sat nav is TN23 1BT)

2.00 pm to 4.00 pm

Tuesday, 14th July 2015



Venue to be confirmed

This will either be Maidstone Gateway
or Sessions House, Maidstone



2.00 pm to 4.00 pm